

**Form No. SH-13**  
**NOMINATION FORM**  
[Pursuant to section 72 of the Companies Act, 2013 and rule 19(1) of the Companies  
(Share Capital and Debentures) Rules 2014]

To,  
Suvidhaa Infoserve Limited  
Unit No. 02, 28th Floor, GIFT – II Building, Block No. 56,  
Road-5C, Zone-5, GIFT City, Gandhinagar-382355, Gujarat, India

I/ We \_\_\_\_\_  
the holder(s) of the securities particulars of which are given hereunder wish to make nomination and do hereby nominate the following persons in whom shall vest, all the rights in respect of such securities in the event of my/our death.

**1) PARTICULARS OF THE SECURITIES** (in respect of which nomination is being made)

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.	
				From	To

**2) PARTICULARS OF NOMINEE/S**

Name:	Date of Birth: ___/___/___
Father's/ Mother's/ Spouse's name:	Occupation:      Nationality:
Address: _____	
Pin code _____	
E-mail id: _____	Phone No : _____
Relationship with the security holder: _____	

**3) IN CASE NOMINEE IS A MINOR**

Date of birth: ___/___/___	Date of attaining Majority: ___/___/___	Name of guardian:
Address of guardian: _____		
Pin code _____		

**4) PARTICULARS OF NOMINEE IN CASE MINOR NOMINEE DIES BEFORE ATTAINING AGE OF MAJORITY**

Name:	Date of Birth: ___/___/___
Father's/ Mother's/ Spouse's name:	Occupation:
Nationality:	Phone No.:
Address: _____	
Pin code _____	
E-mail id: _____	Relationship with the security holder: _____
Relationship with the Minor Nominee: _____	

Name: _____	
Address: _____	
<b>Name of the Security Holder(s)</b>	<b>Signature</b>
1. _____	_____
2. _____	_____
3. _____	_____

<b>Witness with Name and Address</b>	<b>Signature of Witness with date</b>
Address: _____	
_____	
Pin code _____	
Place: _____	Date: ___/___/___

**Please fill this Nomination form in Duplicate after carefully reading the instructions given below:**

1. The Nomination can be made by individuals only holding shares singly or jointly. Non-individuals including Society, Trust, Body Corporate, Partnership firm, Karta of Hindu Undivided Family (HUF) and Power of Attorney holder cannot nominate.
2. The nominee shall not be a Trust, Society, Body Corporate, Partnership firm, Karta of HUF and power of attorney holder.
3. The shareholder [s] can nominate a minor as a nominee and in that event the name and address of the guardian shall be provided.
4. The Shareholder(s) shall provide particulars of nominee in the event of death of minor nominee before attaining age of majority.
5. As per section 72 of Companies Act 2013, if the shares are held by more than one person jointly, then the joint holders may together nominate a person to whom all the rights in the shares of the Company shall vest, in the event of death of all the joint holders.
6. If the shares are held jointly, subsequent to the death of anyone of the holders, the shares would not be registered in favour of the nominee but would be transferred in the name of the surviving shareholders.
7. The nomination form filled in “duplicate” should be lodged with the Registrar and Share transfer Agent of the Company, i.e., **M/s. Link Intime India Pvt. Ltd**, C-101, 247 Park L.B.S. Marg, Vikroli (West), Mumbai- 400 083. The Registrar will return one copy of the nomination form to the shareholder after registering the nomination. The registration number allotted will be furnished to the surviving shareholders.
8. The shareholder[s] can delete or change an earlier nomination by executing Form No. SH-14 (Cancellation or Variation of Nomination form)
9. Nomination stands cancelled whenever the shares in the given folio are transferred/ dematerialized. Also in case of change in folio due to consolidation/ transmission a new nomination has to be filed.
10. The nomination made through Form No. SH-13 will be considered valid if the nomination made by the holder[s] of the shares is registered with the company before the death of the security holder[s] of the shares.
11. Kindly note that the nomination being a legal document should be dated by the nominator and the witness should certify that the nominator has signed the form in their presence. Furthermore, the date of execution on the Nomination Form should match with the date of witness, witnessing the document.
12. A copy of photo identity proof (like PAN/Passport) of nominee is required.

<b>FOR OFFICE USE ONLY</b>		
<b>Nomination Registration No.</b>	<b>Date of Registration</b>	<b>Signature of Employee with Code No.</b>

**Form No. SH-14**  
**CANCELLATION OR VARIATION OF NOMINATION**  
**[Pursuant to sub section (3) of section 72 of the Companies Act, 2013 and rule 19(9) of the**  
**Companies (Share Capital and Debentures) Rules 2014]**

To,  
 Suvidhaa Infoserve Limited  
 Unit No. 02, 28th Floor, GIFT – II Building, Block No. 56,  
 Road-5C, Zone-5, GIFT City, Gandhinagar-382355, Gujarat, India

I/We \_\_\_\_\_ hereby  
 cancel the nomination(s) made by me/us in favor of \_\_\_\_\_ residing at \_\_\_\_\_  
 \_\_\_\_\_ in respect of the below mentioned securities.

Or

I/We \_\_\_\_\_ hereby  
 nominate the following person in place of \_\_\_\_\_  
 \_\_\_\_\_ as nominee in respect of the  
 below mentioned securities in whom shall vest all rights in respect of such securities in the event of my/our death.

**1) PARTICULARS OF THE SECURITIES** (in respect of which nomination is being cancelled/varied)

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.	
				From	To

**2) (a) PARTICULARS OF THE NEW NOMINEE**

Name:	Date of Birth: ___ / ___ / ___
Father's/ Mother's/ Spouse's name:	Nationality: Phone No.:
Address: _____ _____ Pin code	
E-mail id: _____	
Relationship with the security holder: _____	

**(b) IN CASE NEW NOMINEE IS A MINOR**

Date of birth: ___ / ___ / ___	Date of attaining Majority: ___ / ___ / ___	Name of guardian:
Address of guardian: _____ _____ Pin code		

**3) PARTICULARS OF NOMINEE IN CASE MINOR NOMINEE DIES BEFORE ATTAINING AGE OF MAJORITY**

Name:	Date of Birth: ___ / ___ / ___
Father's/ Mother's/ Spouse's name:	Occupation:
Nationality:	Phone No.:
Address: _____ _____ Pin code	
E-mail id: _____ Relationship with the security holder: _____	
Relationship with the Minor Nominee: _____	
<b>Name of the Security Holder(s)</b>	<b>Signature</b>
1.	
2.	
3.	
<b>Witness with Name and Address</b>	<b>Signature of Witness with date</b>
Address _____ _____ Pin code	
Place:	Date: ___ / ___ / ___

**Please fill this Nomination form in Duplicate after carefully reading the instructions given below:**

1. The Nomination made earlier can be cancelled and new nomination can made either singly or jointly. Non- individuals including Society, Trust, Body Corporate, Partnership firm, Karta of Hindu Undivided Family (HUF) and Power of Attorney holder cannot nominate.
2. The nominee shall not be a Trust, Society, Body Corporate, Partnership firm, Karta of HUF and power of attorney holder.
3. The shareholder[s] can nominate a minor as a nominee and in that event the name and address of the guardian shall be provided.
4. The Shareholder(s) shall provide particulars of nominee in the event of death of minor nominee before attaining age of majority.
5. As per sub section (3) of section 72 of Companies Act 2013, if the shares are held by more than one person jointly, the joint holders may together nominate a person to whom all the rights in the securities of the Company shall vest, in the event of death of all the joint holders.
6. If the shares are held jointly, subsequent to the death of anyone of the holders, the shares would not be registered in favour of the nominee but would be transferred in the name of the surviving shareholders.
7. The nomination form filled in “duplicate” should be lodged with the Registrar and Share transfer Agent of the Company, i.e., **M/s. Link Intime India Pvt. Ltd**, C-101, 247 Park L.B.S. Marg, Vikroli (West), Mumbai- 400 083. The Registrar will return one copy of the nomination form to the shareholder after registering the nomination. The registration number allotted will be furnished to the surviving shareholders.
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10. Kindly note that the nomination being a legal document the same should be dated by the nominator and the witness should certify that the nominator has signed the form in their presence. Furthermore, the date of execution on the Nomination Form should match with the date of witness, witnessing the document.
11. A copy of photo identity proof (like PAN/Passport) of nominee is required.

<b>FOR OFFICE USE ONLY</b>		
<b>Nomination Registration No.</b>	<b>Date of Registration</b>	<b>Signature of Employee with Code No.</b>